

4 The Offices

www.4theoffice.net 1-866-710-2679



Swingline. Speed Pro 20

- 20 sheet capacity 210 staple capacity ½" throat depth
- 7-year warranty Black

ITEM: SWI 42140

\$6459 EA



Stack-and-Shred 100X Hands Free Shredder

• Super cross-cut; P-4 security level • 100 sheet capacity, 6 manual • 15 minutes run time, 10 minute cool down • 7 gallon waste bin • Also shreds staples, paper clips, credit cards • 2-Year warranty on machine, life time warranty on cutter heads







Post-it® Flag Value Packs

An additional product added to each package
1" assorted standard colored flags with a Post-it

flag+ highlighter & pen • 250 flags

ITEM: MMM 680RYBGVA





20-Sheet Three-Hole Punch

• Designed to punch with 50% less effort than standard punches • Advanced cutting dies with jam-free technology • Handle locks down for easier storage • Internal waste chamber • Paper guide with ruler • Non-skid rubber base • Three-year limited warranty • $\%_2$ " punch • 20 sheets capacity

ITEM: ACI 2220



BANKERS BOX

Presto Fastest Assembly Storage Boxes ®

• FEL 0063601 features ergonomic handles for maximum comfort and reduced wrist strain • Presto hand holes are tear-resistant and feature rolled, smooth edges for comfortable carrying and lifting—no sharp edges! • Presto boxes assemble instantly and are designed with double-end, double-side and double-bottom construction for heavy duty stacking and transport • Contains 60% recycled content • White/Blue • 12/carton

		STACKING		SPECIAL
ITEM	SIZE	WEIGHT*	WxHxD	SALE PRICE
FEL 0063101	Letter	750 lbs.	12"x24"x10"	\$109.79 CT
FEL 0063201	Letter	800 lbs.	15"x24"x10"	\$132.89 CT
Features New Er	gonomic Handle			

*Stacking Weight is the amount of evenly distributed wight (lbs.) that can be safely stacked on top of a box.

12"x15"x10"

850 lbs.



FEL 0063601



Removable File Folder Labels - Laser/Inkjet

Letter/Legal

• Adheres to smooth surfaces • Sized for 1/3 cut file folders • Easy to customize with free templates and designs available on Avery Design & Print Online

 \bullet For laser and inkjet printers \bullet 8½" x 11" sheets \bullet ½3" x 3½6" labels \bullet 750/pack

ITEM COLOR
AVE 6466 Assorted*
AVE 8066 White

*White and White with Red, Blue, Green and Yellow bars.



\$91.79 CT





FasTab Hanging File Folders ®

• Built-in heavy-duty tabs for quick and easy labeling-no plastic tabs required • Reinforced construction for extra durability and longer life • Standard green contain 100% recycled content and 95% post-consumer materials • Others contain 10% postconsumer materials • 1/3 cut tabs

ITEM	COLOR	PACKED	SPECIAL SALE PRICE
Letter SMD 64053*	Assorted	18	\$21.49 BX
SMD 64054**	Assorted	18	\$21.49 BX
SMD 64082	Moss	20	\$17.49 BX
Legal SMD 64083 *Plue Green Red	Moss	20	\$24.79 BX

^{&#}x27;Blue, Green, Red **Camel, Lake Blue, Moss

with qualifying \$50 Zebra purchase For more information visit www.iteminfo.com/rebates



Sarasa Gel Retractable Pens

• Dries in less than a second on most surfaces • Ultra smooth ink glide promotes crisp writing experience! • Latex-free, non-slip rubber grip • Clear barrel

ITEM	INK COLOR	POINT	SPECIAL SALE PRICE
ZEB 46710	Black	0.5 mm	\$13.99 DZ
ZEB 46720	Blue	0.5 mm	\$13.99 DZ
ZEB 46810	Black	0.7 mm	\$13.99 DZ
ZEB 46820	Blue	0.7 mm	\$13.99 DZ
ZEB 46830	Red	0.7 mm	\$13.99 DZ
ZEB 46610	Black	1.0 mm	\$13.99 DZ
ZEB 46620	Blue	1.0 mm	\$13.99 DZ
Value Pack – 20 Black	+ 2 Free Blue & Red Gel Pens		400 40 DI
7ED 1//C00		0.7	¢22 10 DK

ZEB 14680 \$23.19 PK 10-Color Set (Black, Blue, Red, Violet, Navy, Cobalt, Mahogany, Forest, Lt. Green, Fuchsia) \$11.29 ST

0.7 mm

14-Pack Assorted (Black, Blue, Cobalt, Forest, Fuschia, Green, Light Blue, Light Green, Mahogany, Navy, Orange, Pink, Red, Violet)

Assorted

ZEB 46824 \$18.99 EA Assorted 0.7 mm



Designer View Binders

- Pre-printed design on underside of view cover so design won't rub off
- Windows varies in size, shape and location depending on design Easy to customize using free templates and designs at Avery Design & Print Online
- Two clear pockets 11" x 81/2"

ITEM	DESCRIPTION	CAPACITY	SPECIAL SALE PRICE
AVE 18600	Digital Smoke	1"	\$8.29 EA
AVE 18601	Blue Circles	1"	\$8.29 EA
AVE 18602	Dimensions	1"	\$8.29 EA
AVE 18606	Digital Smoke	2"	\$11.19 EA
AVE 18607	Blue Circles	2"	\$11.19 EA
AVE 18608	Dimensions	2"	\$11.19 EA



Print-On Dividers ®

• Print professional-looking dividers for presentations • Print directly on tabs using text, logos and graphics for high impact • Easy to customize with free templates and designs available on Avery Design & Print Online • Dividers are made from 20% post-consumer recycled paper

• For laser and inkjet printers • 11" x 81/2"



				SPECIAL
ITEM	COLOR	DESCRIPTION	PACKED	SALE PRICE
AVE 11511	White	5-Tab	1 Set	\$5.19 ST
AVE 11512	Ivory	5-Tab	1 Set	\$5.19 ST
AVE 11515	White	5-Tab	5 Sets	\$24.29 PK
AVE 11517	White	5-Tab	25 Sets	\$106.49 BX
AVE 11528	White	8-Tab	1 Set	\$5.89 ST
AVE 11529	Ivory	8-Tab	1 Set	\$5.89 ST
AVE 11552	White	8-Tab	5 Sets	\$28.49 PK
AVE 11554	White	8-Tab	25 Sets	\$119.89 BX

FasTab® Hanging Folders The hanging folder with a Built-In Advantage www.iteminfo.com/rebates // SMEAD KEEPING YOU ORGANIZED



Recycled Paper Napkins ®

 Very absorbent, hypo-allergenic and environmentally safe one-ply napkins
 Manufactured without chlorine
 Made from 100% recycled paper with a minimum of 50% post-consumer materials

SPECIAL SALE PRICE: SPECIAL SALE PRICE: \$5.49 PK \$9.29 PK



• Durable, repositionable • Assorted 1" and 2" in primary colors • 30 extra 1" tabs in primary colors • 114 tabs/pack

ITEM: MMM 686VAD1





Fusion 1100L

• Easy-to-use laminator warms up in four minutes and laminates at 13" per minute • Accepts documents up to 9" wide • Compatible with 3 mil or 5 mil thermal pouches • Press-release button to quickly remove misfed pouches • Automatically shuts off after 30 minutes of inactivity to conserve energy • Limited one-year warranty

ITEM: SWI 1703074





Post-it® Super Sticky Full Adhesive Notes In Bora Bora Colors

- Provides versatility and reliability for new uses in new places Holds longer and stronger, yet removes cleanly Pad stays put so you always have a note handy
- Non-stick edge has rounded corners for fast, easy removal from pad 3"x3"

• 25 sheets per pad • 12 pads/pack

ITEM: MMM F33012SSFM

Post-it



Post-it® Notes Super Sticky Notes In Marrakesh Colors

- These colors convey the genuine energy and movement found in a desert jewel Made with plant-based adhesive 3" x 3" 70 sheets/pad 24 pads/pack
- **ITEM: MMM 65424SSANCP**



Post-it® Notes Super Sticky Notes In Rio de Janeiro Colors

- Expressive and dramatic colors celebrate this Brazilian metropolis
- Made with plant-based adhesive 3" x 3" 70 sheets/pad 24 pads/pack

ITEM: MMM 65424SSAUCP

Scotch Premium Thickness Moving & Storage Packaging Tape

• The thickest Scotch Acrylic Packaging Tape • 3.1 mil. • Stays sealed in extreme temperatures • UV resistant • Made with water-based adhesive • Made in the USA with globally sourced materials • 1.88"x60 Yds.

		SPECIAL
ITEM	PACKED	SALE PRICE
MMM 363154	1	\$5.99 RL
MMM 3631543	3	\$15.79 PK
MMM 3631548	8	\$32.89 PK
MMM 363154CS36	36	\$172.59 BX

Scotch **Transparent** Tape Refill Value **Packs**

• 3/4" x 1000" • 24 rolls/pack

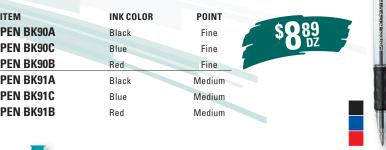
ITEM: MMM 600K24

Pentel. R.S.V.P. Pens

 Writes for almost a mile • Sturdy, well-balanced barrel makes this a favorite

pen • No matter what size hand you have, the long barrel makes this pen exceptionally easy to use • Durable tip delivers a consistent line without skipping • Escape writing fatigue with the latex-free Comfort Zone grip

ITEM	INK COLOR	POINT	
PEN BK90A	Black	Fine	1
PEN BK90C	Blue	Fine	_
PEN BK90B	Red	Fine	
PEN BK91A	Black	Medium	
PEN BK91C	Blue	Medium	
PEN BK91B	Red	Medium	



seventh generation

Natural Ultra **Power Plus Dish Liquid**

• Amazing cleaning performance plus Planttech our most effective grease cutter with 20% more cleaning power . No dyes or synthetic fragrances • USDA certified • Biobased 95%

• Fresh scent • 22 oz.

ITEM: SEV 22928



VISA GIFT <u>Card</u>

with qualifying Pentel

purchase of 6 Dozen pens

For More information visit

www.iteminfo.com/rebates



 Revolutionary performance in a traditional footprint • One finger easy when stapling up to 25 sheets . Durable all-metal housing with non-slip base • Jam-free performance • Limited five-year warranty • Black/Silver • Uses ACI 1901 Staples • 210 staple capacity

ITEM: ACI 1140



Magnetic Dry-Erase Boards

• Smooth, blank writing surface • Magnetic surface allows board to double as a whiteboard and magnetic bulletin board • Features attachable marker tray • Easy-to-use hardware is included for wall mounting • Installs horizontally or vertically • 5-year warranty

			SPECIAL
ITEM	COLOR	SIZE	SALE PRICE
QRT SM538	Aluminum	8' x 14'	\$399.99 EA
QRT SM537	Aluminum	6'x14'	\$299.99 EA
QRT SM535	Aluminum	5'x13'	\$219.99 EA
QRT SM534	Aluminum	4' x 13'	\$178.99 EA
QRT SM533	Aluminum	3' x 12'	\$94.99 EA
QRT SM531	Aluminum	2' x 1½'	\$49.99 EA
QRT SM538B	Black Aluminum	8'x14'	\$399.99 EA
QRT SM537B	Black Aluminum	6'x14'	\$299.99 EA
QRT SM535B	Black Aluminum	5' x 13'	\$219.99 EA
QRT SM534B	Black Aluminum	4' x 13'	\$178.99 EA

seventh generation

Natural Ultra Power Plus Dishwasher Gel

· Amazing cleaning performance plus our most efficacious stain fighting power tackles the worst stuck on food • Formulated with Planttech-50% more microscrubbing enzymes for the broadest range of food removing power yet . No dyes or synthetic fragrances • USDA certified biobased 70% • Fresh scent • 65 oz.

ITEM: SEV 22929





CDECIAL

QUALITY PARK

Redi-Seal Business Envelopes

• Security tint for privacy • No moisture required • Raise the lower flap and press

• Unique double-flap design keeps gum from sticking until mailing • Window (11/8" x 41/2") is positioned %" from left and ½" from bottom • 24 lb. • #10 (41/8" x 91/2") • 500/box

ITEM: QUA 11218 DESCRIPTION: Regular **ITEM: QUA 21418 DESCRIPTION: Window**

SPECIAL SALE PRICE: \$62.79 BX

SPECIAL SALE PRICE: \$54.99 BX



Jiffylite Cushioned Mailers ®

Sealed Air

- · Lightweight for postage savings · Strong, satin gold outer kraft . Interior layer of Barrier Bubble
- Dust- and lint-free Seamless bottom for added cushioning and strength . Self-seal closure
- · Contains 100% recycled paper, 10% post-consumer content, 15% recycled bubble materials • SFI certified 25/pack

		SPECIAL
ITEM	SIZE	SALE PRICE
SEL 10185	(0) 6"x10"	\$17.89 CT
SEL 10187	(2) 8½" x 12"	\$27.29 CT
SEL 10190	(5) 10½" x 16"	\$33.79 CT
SEL 10192	(7) 14½"x20"	\$65.59 CT



Open-End Catalog Envelopes Of DuPont™ Tyvek®

• Patented release strip makes envelopes easy to open • Convenient Flap-Stik closure needs no moisture to seal • Regular weight Tyvek® • White

ITEM: QUA R1460 ITEM: QUA R1582 SIZE: 9"x12" SIZE: 10"x13" PACKED: 100 PACKED: 50

SPECIAL SALE PRICE: SPECIAL SALE PRICE: \$44.29 BX \$35.19 BX



• No moisture required to seal • Fold down the flap; no peel-off strip to throw away • The special coating provides a secure and permanent seal • Open-end design • 28 lb. • 250/pack • Kraft

ITEM: QUA 43562 ITEM: QUA 43762 SIZE: 10"x13" SIZF: 9"x 12"

SPECIAL SALE PRICE: \$47.89 BX

SPECIAL SALE PRICE:

\$55.79 BX



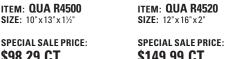
Expansion Envelopes Made Of DuPont™ Tyvek®

 Superior protection for mailing oversized items reducing cost . Ideal replacement for costly box or carton • Convenient Flap-Stik closure • White

• Open-end style • 100/carton

ITEM: QUA R4500 SIZE: 10"x13"x11/2" SIZE: 12"x16"x2"

\$98.29 CT \$149.99 CT





Bubble Wrap Multi-Purpose Grade **Cushioning Materials ®**

• 175' rolls are packed in a Bubble Wrap Ready-To-Roll dispenser carton • Perforated every 12 • Contains at least 15% recycled content • 3/16" bubble • 12" x 175'

ITEM: SEL 88655







uni-ball. 207 BLX Gel Pens

- Experience color like never before Differentiate yourself with the deep, rich write of BLX black infused colors
- Make a statement with the unique ink colors of Blue/Black, Brown/Black, Green/Black, Purple/Black, and Red/Black • Features uni Super Ink that helps prevent check and document fraud • Textured grip provides superior writing comfort and control • 0.7 mm point

		SPECIAL
ITEM	INK COLOR	YOUR PRICE
SAN 1837931	Blue/Black	\$1.89 EA
SAN 1837932	Brown/Black	\$1.89 EA
SAN 1837933	Green/Black	\$1.89 EA
SAN 1837934	Purple/Black	\$1.89 EA
SAN 1837935	Red/Black	\$1.89 EA
4-Color Set (Blue, G	reen, Purple, Red)	
SAN 1838182	Assorted	\$7.69 PK





• Features Uni Super Ink that helps prevent against check and document fraud . Innovative auto-retractable tip withdraws into the barrel as you clip the pen to any surface • Ink is fade- and water-resistant • Acid-free • Refillable • Silver barrel • 1.0 mm point

INK COLOR ITEM **SAN 65870** Black **SAN 65871** Blue





207 Impact Pens

- Features Uni Super Ink that prevents against check and document fraud • Ultra smooth ink flow with a bold 1.0 mm tip
- · Contemporary barrel design with rubber grip provides comfort
- Visible ink supply Acid-free and refillable 1.0 mm point

ITEM	INK COLOR
Traditional Colors SAN 65800	Black
0	Diaon
SAN 65801	Blue
SAN 65802	Red
Metallic Colors	
SAN 60658	Silver







• Features Uni Super Ink that helps prevent against check and document fraud • Textured grip provides superior writing comfort and control . Black and Blue ink are refillable • 0.7 mm point

		SPECIAL
ITEM	INK COLOR	SALE PRICE
SAN 33950	Black	\$18.89 DZ
SAN 33951	Blue	\$18.89 DZ
4-Color Set (2-Black.	1-Blue, 1-Red)	

SAN 33961PP

\$7.99 PK Assorted



*Not Refillable

All pens on this page help prevent check fraud.

uni-ball. 207 Needle Pens

• Features Uni Super Ink that prevents against check and document fraud . Needle point for precise writing • Textured grip • Retractable tip for ease of use • Acid-free • Water- and faderesistant ink • 0.7 mm point

ITEM **INK COLOR** SAN 1736097 Black SAN 1736098 Blue



4 The Office...

www.4theoffice.net 1-866-710-2679



Post-it® Plain White Paper Easel Pads

• Self-stick 25" x 30"sheets with repositionable adhesive • 30 bleed-resistant sheets per pad • 6/carton

ITEM: MMM 559VAD6PK



 Lightweight dispenser grips to surfaces without adhesive for convenient, one-handed dispensing

• 1" flags • 200 flags/pack

DESCRIPTION

MMM 680HVSH MMM 680HVSD "Sign Here", Yellow Arrows

"Sign & Date", Green Arrows

Scent Gems Odor Eliminator

• Stylish gel beads infused with signature scents effectively eliminate unwanted odors . Decorative container with removable front label • Product lasts up to 45 days • 10 oz.

ITEM DESCRIPTION **BRI 900228** Cool & Clean

BRI 900229 Island Nectar & Pineapple





Extra-Large File Folder Labels With TrueBlock Technology - Laser/Inkjet

• Bright white labels with TrueBlock Technology are quaranteed to completely cover everything underneath • Sized for 1/3 cut file folders • Easy to customize with free templates and designs available on Avery Design & Print Online • 15/16" x 37/16" • 450/pack

ITEM	COLOR	SPECIAL YOUR PRICE
Permanent AVE 5026	Assorted**	\$22.89 PK
AVE 5027	White	\$22.89 PK
Removable	\M/hi+a	\$23.29 PK

*Does not include TrueBlock Technology

**White with Red, Blue, Green, Purple and Yellow Bars



FlexiFolder Heavyweight Folders With Movable Tabs ®

- Tabs are easily moved to any position
- Special erasable surface for easy for revisions • Permanent marker erases easily with a standard white eraser • 1/3 cut tabs
- · Assorted contains blue, green, red and yellow • Letter • 12/pack • 10% recycled content, 10% post-consumer material

SPECIAL ITEM COLOR **SALE PRICE** \$9.29 PK **SMD 10403** Manila \$10.89 PK **SMD 10404** Assorted

Movable and Erasable Tabs





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KEEPING YOU ORGANIZED*